



申請指南

南山苑/九龙塘
共住單位





基本信息



地点	单位类型	大小 (平方米)	最多居住人数
南山苑 (NSY)	三居室单位 - 7张床	130-140	7
	四居室单位 - 8张床	150	8
九龙塘宿舍 (KLNT)	一居室单位 - 2张床	35-45	2
	两居室单位 - 3张床	55	3

****学生必须组成七至八人(南山苑)或两至三人(九龙塘宿舍)同性别的组别提交申请，并决定Licence Fee的分摊。**

第一步:

- 寻找有兴趣在南山苑/九龙塘宿舍居住的相同性别合租室友。





第二步：成功建组别



协调员

3A: \$4,000



室友

2A: \$5,000



室友

1A: \$6,500



室友

4A: \$5,000



室友

3B: \$4,000



室友

2B: \$5,000



室友

1B: \$6,500

Bed No.	Room & Bed	Flat - 130m ²
Bedroom 1	1A	\$ 6,500
Bedroom 1	1B	\$ 6,500
Bedroom 2	2A	\$ 5,000
Bedroom 2	2B	\$ 5,000
Bedroom 3	3A	\$ 4,000
Bedroom 3	3B	\$ 4,000
Bedroom 4	4A	\$ 5,000

以130平方米的南山苑三居室单位- 7张床为例

(一) 讨论在组别中房间和床铺分配。

(ii) 在组别达成共识后，所有学生登录AIMS并提交个人申请以获取随机匹配编码pair-up key (请按照幻灯片4至10的步骤操作)





申请方式 - AIMS



How to Navigate | Site Map | Help | Exit

AIMS

Development AIMS (Version 8.22)

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Student Services

- Online Teaching
- Student Helper and Campus Internship Scheme
- Confirmation of Commencement Attendance
- Congregation Job Supplementary Information
- JobPlus Vacancies
- Learning and Study Strategies Inventory (LASSI)
- Lynda.com Online Learning
- On-line Application for In-house Student Development Courses
- Outbound Student Exchange Application
- Scholarship and Financial Aid
- Student Locker
- Student Residence
- Central Repository on Student Development Activities (CRESDA)
- Counselling Service
- Request for Student Visa/Entry Permit Sponsorship
- Mental Assessment Corner
- Campus Access Registration for Graduation Photography
- Student Volunteers Registration

1: Student Services

2: Student Residence





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AIMS

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Student Residence

Student Residence Applications

- Student Residence Application (Undergraduate Students)
- Student Residence Application (Research Postgraduate Students)
- Summer Residence Application (All Students)
- Student Residence Ad-hoc Round Application (Undergraduate Students)
- Rolling Application for Ma On Shan Compound
- Housing for Full-time Master's Students

For Residents

- Fees Payment & Summary
- Room Assignment Enquiry
- Resident Profile Survey
- Resident List
- Service Request

AIMS

[Personal Information](#)[Student Record](#)[Course Registration](#)

Housing for Full-time Master's Students

- Apply for Kowloon Tong
- Apply for Ma On Shan
- Apply for Shared Units @ KLNT/NSY

选“Apply for Shared Units”



Shared Units Applications

Important Note:

You could only submit either one application for Shared Units @ NSY or Shared Units @ KLNT

Application Period: 07 JUL 2025 - 14 JUL 2025

Name	Unit Size (m ²)	No. of Units
------	-----------------------------	--------------

Shared Units @ NSY	Apply	
--------------------	-----------------------	--

Flats:

3-bedroom unit - 7 beds	130-140	9
3-bedroom unit - 7 beds (8/F)	130-140	1
4-bedroom unit - 8 beds	150	18

Name	Unit Size (m ²)	No. of Units
------	-----------------------------	--------------

Shared Units @ KLNT	Apply	
---------------------	-----------------------	--

Flats:

KLNT - 2-bedroom unit - 3 beds	55	2
KLNT - 1-bedroom unit - 2 beds	35-45	1

每位学生只能选
提交一份申请

南山苑或九龙塘
宿舍只选其一



阅读并确认以下内容

(i) 申請條款与细则

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Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

Nam Shan Yuen Application

City University of Hong Kong

Nam Shan Yuen Application for Students

from Masters' Programmes in 2024/25

Terms & Conditions

1 General Information

1.1 Online applications will be accepted by the Residence Office (SRO).

1.2 Late application / incomplete application will be subject to flat availability.

2 Eligibility and Allocation

2.1

- Newly admitted students
- Non-local Full-time students

2.2

- Students must form a group of 2-4 persons and pay the license fee (please refer to the website for details).
- Successful groups will be allocated to a flat.
- Applications will be processed for students who have paid. Refunds typically take two weeks to process.

3 Application and Residential Period

3.1 NSY bed places are to be offered to students who have paid.

3.2

Application Period Residential Period

5.2 The monthly license fee of each flat and each room is listed below for reference.

Bed No.	Flat - 130 m ²	Flat - 140 m ²	Flat - 150 m ²
Bedroom 1	1A		
Bedroom 1	1B		
Bedroom 2	2A		
Bedroom 2	2B		
Bedroom 3	3A		
Bedroom 3	3B		
Bedroom 4	4A		
Bedroom 5	5A		

5.3 Other costs: Self-paid utility cost (electricity, gas, water and broadband network)

6 General Principles for Flat Assignment

6.1 There is no guarantee that you will be assigned to a particular block or floor.

6.2 Allocation of flats is on a first-come, first-served basis, determined by the successful payment of the entire group. Final assignments will be subject to flat availability.

7 Check-in Procedures

7.1 You MUST complete the check-in procedures IN PERSON as per the instruction by Facilities Management Office (FMO).

7.2 You are required to sign the Licence Agreement upon check-in.

8 Vacate the Room and Early Withdrawal

8.1 Residents will also be required to vacate their rooms upon termination, withdrawal, and completion of their studies; visa expired, or any cases that result in inactive / part-time student status.

8.2 There is no refund for Early Withdrawal check-out.

8.3 The University reserves the right to vacate any flat under special circumstances as deemed appropriate. Residents are expected to strictly follow the arrangements as required.

9 Personal Information Collection Statement

9.1 The personal data collected in this application form will be used by Student Residence Office, Facilities Management Office to process the application and as residents record. All personal data on the application form are regarded as mandatory for the aforementioned purposes.

9.2 You have the right to request access to and correction of the information under the Personal Data (Privacy) Ordinance.

☐ I have read, understand and agree with Regulations and other information stipulated at the above "Terms and Conditions".

Next

click & press next

(ii) 住宿协议

Personal Information Student Record Course Registration Student Services Study Plan Services for New Student Banner XE

Nam Shan Yuen Application

Licence Agreement

AN AGREEMENT made the xx day of xxxx year Two Thousand and Twenty-four BETWEEN City University of Hong Kong (hereinafter called "the University"); and

1. xxxxxxxx ([country]) Passport No. xxxxxxxx

2. xxxxxxxx ([country]) Passport No. xxxxxxxx

3. xxxxxxxx ([country]) Passport No. xxxxxxxx

4. x

5. x

6. x

7. x

8. x

premises, including the wiring smart-meters of air-conditioners and washing machines. Licensee will be subject to criminal prosecution and/or disciplinary hearing, and required to compensate the University for any loss or damage caused to property in the premises as a result of the deliberate acts or negligence of the Licensee or his/her visitors.

7. Disciplinary Action

7.1 For any suspected case for violation of aforementioned House Rules, the Director of Facilities Management of the University is empowered to exercise his/her due judgement on interpretation of the House Rules (including situations outside the scope of the House Rules as a reasonable man) to levy due penalties for the orderly operation of the premises with full consideration and justifications to the composite factors, including circumstantial evidence and findings, totality and gravity of the misconduct, nature and occurrence(s) of offence as well as the Licensee's attitude.

☐ I have read, understand and agree with Regulations and other information stipulated at the above "Licence Agreement".

Next

click & press next



确认资料



**AIMS**

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Shared Units Applications

Important Note:
Please confirm the information is correct, no modification of compound is allowed after submission.

Personal Information

Student No.

Name:

Gender: M

Email:

Cohort: 2024

Study Mode: Full Time

Student Type: Local Master Student

Application Information

You are applying for Shared Units @ NSV

Residential Period:

1st batch of Result will be released from 2025 Jul 08 (10:00am HKT), refer to [website](#) for details.

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Confirm and Apply



如選錯園區, 請按
返回主目錄重選。

按後報名, 確認後不
能再更改園區。





意向选择



AIMS

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Shared Units Applications

You are applying for Shared Units @ NSY

Your application has been received but not yet submitted.
Please follow the instruction below to complete the application depending on your role:

For All Applicants

Your Pair-Up Information

Student No.:

Pair-Up Key: Not available

Indicate your preference to generate Pair-up Key.

Instruction

Step 1: Please indicate your room-bed preference by clicking "Indication of Preferences" below.

Step 2:
Submit your group's application as Coordinator below, or
Provide your Student Number and Pair-Up Key shown above to your group's Coordinator.

Your preference:
No preference indicated yet.

Indication of Preferences

For Coordinator

Please indicate your preference first.

Indicate of preference



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Shared Units Applications

You are applying for Shared Units @ NSY

Application of the Flat type will be stopped once the limit have been reached. Units may release from time to time.

Flat: KLNT - 2-bedroom unit - 3 beds
Flatmate Information: --- Please Select ---
Bed Student No. KLNT - 2-bedroom unit - 3 beds
KLNT - 1-bedroom unit - 2 beds

Available Flat(s):

Name	Unit Size (m ²)	No. of Beds	No. of Units
3-bedroom unit - 7 beds	130-140	7	9
3-bedroom unit - 7 beds (8/F)	130-140	7	1
4-bedroom unit - 8 beds	150	8	1

Your Preference:

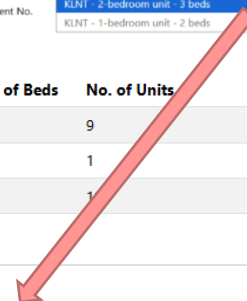
Flat: 3-bedroom unit - 7 beds (8/F)

Bed(s): Allow multiple selections

Bed #	Monthly Fee (HK\$)	11-month Fee + 1-month refundable deposit
☐ Bed 1A	\$6,500.00	\$78,000.00
☐ Bed 1B	\$6,500.00	\$78,000.00
☐ Bed 2A	\$5,000.00	\$60,000.00
☐ Bed 2B	\$5,000.00	\$60,000.00
☐ Bed 3A	\$4,000.00	\$48,000.00
☐ Bed 3B		
☐ Bed 5A		

select & press Save

Back to Main PageSave





获取匹配编码Pair-up Key

Shared Units Applications

You are applying for Shared Units @ NSY

Your application has been received but not yet submitted.
Pair-up key has been generated, please follow the instruction below to complete the application depending on your role:

For All Applicants

Your Pair-Up Information

Student No.:
Pair-Up Key:

**i) Student ID
ii) Pair-up Key**

Instruction

Step 1: Please indicate your room-bed preference by clicking "Indication of Preferences" below.

Step 2:
Submit your group's application as Coordinator below, or
Provide your Student Number and Pair-Up Key shown above to your group's Coordinator.

Your preference:

Flat: 3-bedroom unit - 7 beds (8/F)
Beds: 2A

Indication of Preferences

For Coordinator

Instruction

Gather your flatmates' Student Number and Pair-Up Key
Click "Fill-in Application" below to complete the information according to your flatmate's preferences.

Fill-in Application

当学生在 AIMS 上选好意向，并获得匹配编码后，请将编码交给协调员，以便小组提交。

协调员向所有室友收集学生证号码和匹配编码后，点击“Fill-in Application”





协调员提交表格

Shared Units Applications

You are applying for Shared Units @ NSY

Available Flat(s):

Name	Area (m ²)	No. of Beds	No. of Units
3-bedroom unit - 7 beds	130-140	7	9
3-bedroom unit - 7 beds (8/F)	130-140	7	1
4-bedroom unit - 8 beds	150	8	18

Please select the desired Flat and fill-in the flatmate information (including you) below:

Your Pair-Up Information

Student No.: 59207306

Pair-Up Key: AIADZJ

Application of the Flat type will be stopped once the limit have been reached. Units may release from time to time.

Flat:

4-bedroom unit - 8 beds

Information:

Bed	Student No.	Pair-Up Key	Name	Gender	Monthly Fee (HK\$)	Total (11-month license fee + 1-month refundable deposit)
1A					6500	78000
1B					6500	78000
2A					5000	60000
2B						
3A						
3B						
4A						
5A						

Please make sure the information above is true and correct, no modification is allowed after successful submission.

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[Confirm and Submit](#)

1: 选择单位

2:

-根据室友约定的床位号,
输入他们的 SID 和他们的
匹配编码





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Shared Units Applications

You are applying for Shared Units @ NSY

Available Flat(s):

Name	Area (m ²)	No. of Beds	No. of Units
3-bedroom unit - 7 beds	130-140	7	9
3-bedroom unit - 7 beds (8/F)	130-140	7	1
4-bedroom unit - 8 beds	150	8	18

Please select the desired Flat and fill-in the flatmate information (including you) below:

Your Pair-Up Information

Student No.

Pair-Up Key

Flat:

4-bedroom unit - 8 beds

Flatmate Information:

Bed	Student No.	Pair-Up Key	Name	Gender	Monthly Fee (HK\$)	Total (11-month license fee + 1-month refundable deposit)
1A			LATS, Qqjd Ox	F		
1B			LATS, Qqjd Ox	F		
2A			LATS, Qqjd Ox	F		
2B			LATS, Qqjd Ox	F		
3A			LATS, Qqjd Ox	F		
3B			LATS, Qqjd Ox	F		
4A			LATS, Qqjd Ox	F		
5A			LATS, Qqjd Ox	F		

Please make sure the information above is true and correct, no modification is allowed after successful submission.

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Confirm and Submit

输入学生ID和匹配编码后，系统将生成其他信息。

请在提交申请前仔细核对信息。

提交申请后，不得修改。

CityU

AIMS

Development AIMS (Version 8.33)

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Shared Units Applications

Application Summary

Reference #:
MMZCXSCQ

Submitted at:
07 JUL 2025 23:51:28

Result:
Processing

Compound:
Shared Units @ NSY

Flat:
3-bedroom

Flatmate:

Bed	Student No.



邮件确认

协调员将收到一封显示申请摘要的电子邮件。

Nam Shan Yuen Application Confirmation & Summary

 Student Residence Office (NSY Admission) <sropga@cityu.edu.hk> [Reply](#) [Reply All](#) [Forward](#) [More](#)

Dear applicant:

Your application on behalf of your group has been submitted. The summary is listed below:

Application No.: B9WWKDV7

Flat: 3-bedroom apartment (130m²), 7 beds

Bed #	SID	Name	Shared License Fee	Total
Bed 1				)
Bed 2				)
Bed 3				)
Bed 4				)
Bed 5				)
Bed 6				)
Bed 7				)

All applications will be processed on a first-come, first-served basis and subject to the flat availability. Please be patient to wait for our email.

Student Residence Office



每位室友都将收到一封显示您的资料和Licence Fee的电子邮件。如果发现任何不符之处，请通知协调员并发送电子邮件至 srouma@cityu.edu.hk

Nam Shan Yuen Application Acknowledgement

 Student Residence Office (NSY Admission) [Reply](#) [Reply All](#) [Forward](#) [More](#)

Dear applicant:

Your coordinator has submitted application on behalf of your group. The summary of your shared part is listed below:
If the submission is different to your plan, please discuss with your coordinator and contact us at srouma@cityu.edu.hk.

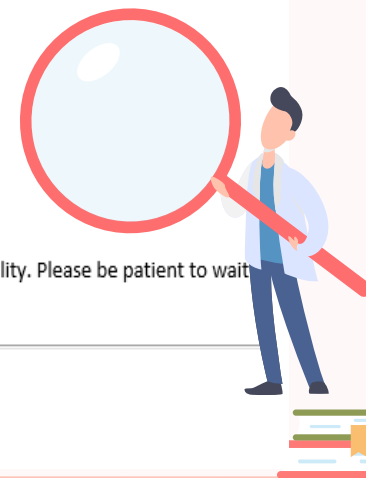
Application No.: E

Flat: 3-bedroom apartment (130m²), 7 beds

Bed #	SID	Name	Shared License Fee	Total
1A	5			

All applications will be processed on a first-come, first-served basis and subject to the flat availability. Please be patient to wait for our email.

Student Residence Office





提交后：



- 团队申请和单位分配均采用先到先得的原则。
 - 结果公布后，有不同的状态：
 - **Successful:** 跟据电邮指示付款。
 - **Waiting:** 你的团队在后补中，如前面团队限时内未有完成付款，将跟据次序后补。
 - **Unsuccessful:** 所有单位已满。请浏览[校外住宿建议](#)。
- 最终分配将根据单位的空置情况，并由整个团队成功付款来确定。





提交后：



付款和合同安排

- 在通过电子邮件公布申请结果后，同一组的所有申请人需在24小时内支付不可退还、不可转让的11个月Licence Fee和一个月押金，以确认接受宿舍提供。
- 付款前，请确保您已阅读并理解《Licence Agreement》和《Residents' Handbook/Regulations and Rules》。
- 付款可通过CityUHK-Pay完成。付款链接和详情将分别向申请人公布。

如中、英文两个版本有任何抵触或不相符之处，应以英文版本为准

